

WINNEBAGO COUNTY PROGRAM EVALUATION QUESTIONNAIRE
Developed - April 2007

INSTRUCTIONS: For each program, list the Scheduled Review Date, the Department, the Department Mission Statement and the Program Title at the top of the page, and answer the following questions for each program. The overall response for each program should be no greater than two (2) pages in length.

SCHEDULED REVIEW DATE: 6-25-07

DEPARTMENT: Coroner

DEPARTMENT MISSION STATEMENT:

To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent hazardous conditions which put our county at risk; and to provide support, medical , spiritual referrals to survivors of a deceased.

PROGRAM: Coroner

1. Describe the program, its purpose and goals. To investigate reportable deaths, sign cremations, and document hospice cases. To be in compliance with mission statement and laws pertaining to death investigation.
2. Who is the program intended to serve? Everyone in Winnebago Co. and everyone that dies within Winnebago Co. How many are served? Everyone and the families of the people that die.
3. Are the program benefits long-lasting and essential to the service populations? yes
4. Is this program directly or indirectly related to or does it support any other program in this department or another department? If so, how? We work closely with police agencies, D.A. hospitals, hospice nurses, etc but work independent of all.
5. How does this program make the department or county government more effective or efficient, including any intergovernmental relationship? Needs to be in compliance with state statute and work with all agencies and families of the deceased.
6. How do you determine/measure if this program has been effectively provided and implemented? positive working relationships with all families and agencies with out complaints.
7. Could the county cost-effectively subcontract this program? No
8. State the numerical ranking of this program compared to all programs in your department and briefly explain. One
9. Are there current alternatives to this program available in the community? Can this program be provided through alternative arrangements with other providers (i.e. private entities, other County departments, other governmental units)? No
10. If this program were eliminated, what would be the ramifications for the County (i.e., added risk, liability or legal issues? Wouldn't be in compliance with state laws and someone would have to deal with all the dead bodies.

- 11. What is the program impact and effectiveness related to the program cost? (Provide data if available.) Professional death investigation, and coverage for the county 24hrs a day seven days a week.**
- 12. Is this program currently duplicated by another county department or provider in the community? no**
- 13. What are your ideas for finding efficiencies in your Department (i.e. reducing duplication of services, better use of technology, reducing waste of resources, opportunities for partnering, opportunities for combining programs, personnel, functions etc, time-saving ideas, identifying 'sacred cows' etc.)? (Note – this question will not be scored). We monitor all spending and don't waste any money, and work with a very limited budget.**

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SCHEDULED REVIEW DATE: 06-25-07

DEPARTMENT: Coroner

DEPARTMENT MISSION STATEMENT:

PROGRAM: Community support and training

1. Describe the program, its purpose and goals. To educate the public on issues related to death. To prevent suicides and assist survivors of suicide. To educate about trends (drug abuse, unsafe conditions in the home and in driving autos, recreational vehicles etc)
- 2.
3. Who is the program intended to serve? How many are served? All people in Winnebago Co.
4. Are the program benefits long-lasting and essential to the service populations? yes
5. Is this program directly or indirectly related to or does it support any other program in this department or another department? If so, how? Community for Hope an independent agency working to prevent suicide.
6. How does this program make the department or county government more effective or efficient, including any intergovernmental relationship? Prevent deaths
7. How do you determine/measure if this program has been effectively provided and implemented? Less deaths
8. Could the county cost-effectively subcontract this program? No
9. State the numerical ranking of this program compared to all programs in your department and briefly explain. Two
10. Are there current alternatives to this program available in the community? Can this program be provided through alternative arrangements with other providers (i.e. private entities, other County departments, other governmental units)? Work with CFH
11. If this program were eliminated, what would be the ramifications for the County (i.e., added risk, liability or legal issues)? More deaths
12. What is the program impact and effectiveness related to the program cost? (Provide data if available.) We can't put a price tag on life
13. Is this program currently duplicated by another county department or provider in the community? Yes CFH
14. What are your ideas for finding efficiencies in your Department (i.e. reducing duplication of services, better use of technology, reducing waste of resources, opportunities for ring,

opportunities for combining programs, personnel, functions etc, time-saving ideas, identifying 'sacred cows' etc.)? (Note – this question will not be scored).

Allocation of 2006 Costs to Programs

Coroner

6/14/07 4:02 PM

Programs —>>>>	Cost to allocate	Death investigation / family assistance & support	Community Support / training	Totals
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Allocation of wage costs

Percentages:

Name:

Coroner	95.0%	5.0%	100.0%
Secretary	100.0%		100.0%
Deputies	100.0%		100.0%

Total wage costs

-

Costs allocated

Coroner	53,000	50,350	2,650	53,000
Secretary	16,752	16,752	-	16,752
Deputies	51,025	51,025	-	51,025

Subtotal

120,777

118,127

2,650

120,777

Plug to tie to income statement (proportional allocation)

(2,411)

(2,358)

(53)

(2,411)

Programs ----->>>>	Cost to allocate	Death investigation / family assistance & support	Community Support / training	Totals
Total wage costs	118,366	115,769	2,597	118,366
Fringes allocated pro-rata (total must tie to departments' PeopleSoft income statement)	30,711	30,037	674	30,711
Total labor costs allocated	149,077	145,806	3,271	149,077
Travel - allocated Note 1	6,396	6,396	-	6,396
Capital	-	-	-	-
Other Op Expenses from PeopleSoft income statement	136,967	-	-	-
Directly allocable:	You can use any reasonable method to allocate or charge your other operating expenses.			
Other op expenses Note 2	136,967	133,962	3,005	136,967
Total allocated costs	292,440	286,164	6,276	292,440
Revenues Note 3	99,646	99,646	-	99,646
Net levy	192,794	186,518	6,276	192,794

Note 1 - be sure to identify how this special allocation was done.

05 Cost alloc wrksh - coroner

Alloc of costs